

# LGFCU AOMP/LEEP Scholarship

## Application and Instructions



Sponsored by Local Government Federal Credit Union

Administered by Carolinas Credit Union Foundation, Inc.

In conjunction with the Public Safety Leadership Initiative (PSLI) at North Carolina State University

**Please read all instructions carefully. Incomplete applications will be withdrawn from consideration. All applicants must be members of Local Government Federal Credit Union (LGFCU membership is different from SECU membership).**

## The Program

Thank you for your interest in the LGFCU Administrative Officers Management Program (AOMP)/Law Enforcement Executive Program (LEEP) Scholarship. This program is offered to help nurture the career development of Local Government Federal Credit Union (LGFCU) members employed in North Carolina local government law enforcement. Both programs are offered through the Public Safety Leadership Initiative (PSLI) at North Carolina State University. Offered since 1989, AOMP is a 12-week program that offers the opportunity for participants to earn 15 credit hours in public administration/political science coursework. LEEP is a program designed to build proactive leadership among law enforcement executives.

Visit <http://spia.ncsu.edu/psli/index.html> for information on PSLI, faculty, courses, programs and services, and links to other useful course-related information.

## Eligibility and Selection Process

This scholarship opportunity\* is available through the Public Safety Leadership Initiative (PSLI) at North Carolina State University for either:

- ▶ Administrative Officers Management Program (AOMP)
- ▶ Law Enforcement Executive Program (LEEP)

Scholarships will be applied **only** to the cost of tuition for these two programs. Recipients are selected by the AOMP/LEEP Scholarship Selection Committee. Please note, funds are limited and partial scholarships may be awarded. The decisions of the AOMP/LEEP Scholarship Selection Committee are final.

## Deadlines

Applications will be accepted on a rolling basis, throughout the year, with deadlines on:

### AOMP:

- ▶ April 1 (Class in session May - July)
- ▶ July 1 (Class in session August - November)
- ▶ December 1 (Class in session January - April)

### LEEP:

- ▶ September 1<sup>†</sup>

\* LGFCU employees, directors and/or family members, or members of the AOMP/LEEP Scholarship Selection Committee, are not eligible for this award.

† Unless otherwise noted, your scholarship application will be deferred to the deadline closest to your course start date.

## Application Procedures

Applicants must submit a completed—printed or typed— application and must have an immediate supervisor submit a reference form. Applications are accepted on a rolling basis, and the committee meets approximately one week following the scholarship deadline to award funds. Completed applications and references **must be received by** April 1, July 1, September 1 or December 1 to be considered. Applications can be sent via email to [aomp-leep@lgfcu.org](mailto:aomp-leep@lgfcu.org), via fax to 919.647.9317 or mailed to:

**LGFCU**  
AOMP/LEEP Scholarship Program  
3600 Wake Forest Road  
Raleigh, North Carolina 27609

Applications received after the deadline will go into consideration for the following application period. To ensure your application is received by your intended deadline, we suggest you send it via certified mail with a return receipt, email or fax. If you have any questions regarding the application process, please contact the Credit Union at 800.344.4846\* or by email at [aomp-leep@lgfcu.org](mailto:aomp-leep@lgfcu.org).

Your Credit Union wishes each of you the best. We appreciate the opportunity to assist in your career development.

### Application Checklist

Please make sure the following statements are true:

- The applicant is a member of Local Government Federal Credit Union
- The application is complete
- A completed reference form is being mailed by the reference to the address above

\* Calls may be recorded for quality assurance.

# LGFCU AOMP/LEEP Scholarship Application



Applicant must be a member of Local Government Federal Credit Union

## General Information (All information must be typed or printed legibly)

_____ FIRST NAME	_____ MIDDLE INITIAL	_____ LAST NAME	
_____ HOME ADDRESS	_____ CITY	_____ STATE	_____ ZIP
_____ SOCIAL SECURITY NUMBER (Used to verify LGFCU membership)	_____ PRIMARY PHONE	_____ WORK PHONE	

## Employer Information

_____ PLACE OF EMPLOYMENT			
_____ MAILING ADDRESS	_____ CITY	_____ STATE	_____ ZIP
_____ YOUR POSITION TITLE	_____ YEARS IN CURRENT POSITION	_____ YEARS IN LOCAL GOV'T	
_____ WORK EMAIL			

## Course Information

_____ COURSE NAME	_____ COURSE DATES	_____ COURSE TUITION
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Please use the following area to explain how the above listed course will enhance your career, as well as any special financial needs that may apply. You may attach additional typed sheets if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Certification

All of the information on this application is true and complete to the best of my knowledge. I agree to give proof of the information supplied on this form, if required. My signature certifies that all information is complete, factually correct and honestly represented. I understand that any falsification of information on this application could jeopardize any assistance offered. Additionally, I hereby grant permission for the use of my name and information contained in my application in any future publicity for the scholarship fund.

_____ SIGNATURE OF APPLICANT	_____ DATE
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# LGFCU AOMP/LEEP Scholarship Reference Form



## Reference (All information must be typed or printed legibly)

### To be completed by the applicant:

Please fill out the top section, then forward this page to your immediate supervisor, or city, town or county manager to complete.

\_\_\_\_\_  
NAME OF APPLICANT

\_\_\_\_\_  
NAME OF REFERENCE

### The course for which you are applying:

- Administrative Officers Management Program (AOMP)       Law Enforcement Executives Program (LEEP)  
 April 1       July 1       December 1       September 1

The following statement **must** be signed by the applicant:

Under Public Law 93-380 (Family Educational Rights and Privacy Act), I waive the right to inspect this confidential recommendation before it becomes part of my application for the LGFCU AOMP/LEEP Scholarship through Local Government Federal Credit Union.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

### To be completed by the reference:

The person above is applying for the LGFCU AOMP/LEEP Scholarship. The information requested below will be used for the sole purpose of evaluating scholarship requests. Any additional information you would like to provide may be attached. We ask that you do not allow the applicant to review this document once completed. Thank you for taking time to provide this information. After you have completed the reference fields below, please confirm that the applicant sections are also complete. Please then submit this application on behalf of your employee. You may email to [aomp-leep@lgfcu.org](mailto:aomp-leep@lgfcu.org), fax to 919.647.9317 or mail to:

**LGFCU**  
AOMP/LEEP Scholarship Program  
3600 Wake Forest Road  
Raleigh, North Carolina 27609

1. Please describe the quality of work of the applicant. \_\_\_\_\_

2. Please elaborate on the applicant's potential on the job. \_\_\_\_\_

3. Briefly describe how this course will enhance the applicant's ability to perform the functions of his or her job. \_\_\_\_\_

4. Likelihood applicant will attend this course if scholarship funds (partial or full) are not awarded (check the box that applies):  Likely     Somewhat Likely     Unlikely

\_\_\_\_\_  
COMPLETED BY

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE